

• Desire a Grace Live In 'Career'? •

Join us!

## Grace Live In Carers

### Support Worker Vacancy

#### MAIN DUTIES/ RESPONSIBILITES

1. To provide effective support to enable people to live their lives to the full and achieve their full potential.
2. To support people to fulfil their wishes expressed day-by-day and identified in their Essential Lifestyles Plan.
3. To support people in the day to day tasks involved in ordinary living.
4. To support and encourage people to take part in the things that they enjoy.
5. To understand and respect the relationships that are important to people supported.
6. To maximise the safety of people supported, staff and community – within the overall goal of supporting people to achieve positive outcomes in their lives in their own homes.
7. To work consistently within “Guidelines for Support”, which ensures people are well supported when, sick, anxious, worried or angry.
8. Ensure the safe administration of medication and completion of full and accurate records.
9. To maintain records necessary to support people effectively.
10. To always conduct working relationships with integrity and respect.
11. To keep full records of all income and expenditure.
12. Fully comply with all Grace Live In Carers financial and administrative procedures.
13. Assisting the client with the running of their household, including light household duties, bed-making, cleaning the bedrooms, bathroom etc. Preparation and cooking of meals and washing up afterwards. Hygiene is of prime importance.
14. Undertaking a range of social duties including shopping, ordering and collecting prescriptions, pensions (if necessary) and making telephone calls on their behalf.
15. Assisting with washing and dressing, feeding and helping client to the lavatory if appropriate
16. To provide a range of personal care, including help with personal hygiene, encouraging the use of aids.
17. To remind clients to take medication as prescribed by the GP or District Nurse
18. To answer night calls when necessary.